**Faculty of Engineering**

**Unit Assessment Settings: Summer 2021 Assessment Period**

Text in black is fixed and based on University/Faculty specific assessment arrangements. Text in red should be added/amended as appropriate by the Unit Director. Please confirm details of assessment arrangements on Blackboard (Announcement & Email) by **midday on Wednesday 28 April 2021.**

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| **Name & Format of Assessment** | BB Test (randomised questions)  There will be 15 multiple choice questions. |
| **Pre Assessment Materials** | 2 tests from last year will be uploaded to the GitHub after the coursework hand-in (https://github.com/LaurenceA/COMS20011\_2020/exams) |
| **Blackboard Practice Tests** | Blackboard Practice Tests/Exams by midday on **Friday 22 April 2021** for students to experience the assessment process, format, personal technology set up and troubleshooting. These practice tests will not reflect individual unit/assessment content. |
| **Specific instructions for accessing the assessment** *(licenses/software reqs etc)* | General guidance on taking [Blackboard tests](https://www.ole.bris.ac.uk/bbcswebdav/institution/TEL/TEL%20guides/Student-facing%20guides/WebGuides/Taking-blackboard-tests-as-non-invigilated-timed-exams/index.html). |
| **Start Time** | 09:45am British Summer Time (BST) as standard.  If you have exceptional personal circumstances which would make this start time difficult (e.g., studying in a time zone considerably west of BST and/or exceptional Personal Circumstances such as caring responsibilities) it may be possible to have a later sitting of 15:45pm BST. If you would like to apply for a later sitting, please contact your School Office before 5pm on 27 April 2021. |
| **Duration** | 2 hours |
| **End Time** | The Blackboard Test/Exam will state the start and end time of the assessment. If you have approved Alternative Exam Arrangements (AEAs) or an approved later start time this will be reflected in the times shown.  The End Time is the time you should stop working on the assessment. For assessments with an upload requirement an additional period (one hour) is given to facilitate uploads. This will appear as the ‘Submit Time’. |
| **Clarification on resources permitted for use** | Items allowed during your exam are outlined on the [Assessment and Exam Arrangements – Summer 2021 webpage](https://www.bristol.ac.uk/students/your-studies/study-2020/your-course/assessment-arrangements/). |
| **Academic Integrity** | We expect you to maintain the highest standards of academic integrity, as set out in the [University Policy on Academic Integrity (PDF, 334kB)](https://www.bristol.ac.uk/media-library/sites/academic-quality/documents/policy/academic-integrity-policy.pdf) and the [Student Agreement (PDF, 184kB)](https://www.bristol.ac.uk/media-library/sites/secretary/documents/student-rules-and-regs/student-agreement.pdf).   * You must not collaborate or work with anyone else on your exam, either physically or virtually. * The work submitted must be entirely your own. * We will view any instances of collusion as cheating and will take them very seriously. |
| **No of Q’s displayed per page** | One |
| **Backtracking Options** | Yes |
| **No of Attempts** | Single Attempt |
| **Autosubmit** | Yes  *Students who start but are unable to complete the assessment for which a partial unintended submission is made will need to follow the* [*Extenuating Circumstances*](https://www.bristol.ac.uk/study/postgraduate/after-you-apply/extenuating/) *process.* |
| **Built in Upload/ Buffer Time** | **Synchronous Assessment Buffer Time**  For synchronous assessments without uploads, 30 minutes will be added to tests to allow for slow movement between questions and low-level connectivity issues. |